



## **Policy Number 7.1**

### **Chapter: Police and Safety**

### **Title: Division of Police and Campus Safety, Mission and Structure**

### **Division/Department: Police and Campus Safety**

### **Policy Administrator: Chief of Police**

Adoption Date: 12/18/2024

Revision Dates:

## **1. PURPOSE**

The Board of Directors of the Auraria Higher Education Center has the statutory duty to provide for security on the Auraria Campus. Colorado Revised Statutes (C.R.S.) § 23-70-104(d). To perform this duty, the Board has the powers to (1) act in like manner as a municipal corporation, including the appointment of police officers, and (2) promulgate rules and regulations as an Institution of Higher Education for the safety of persons and property on campus. C.R.S. §§ 23-70-105(h) and -106(a). This Policy facilitates a safe and secure environment on the Auraria Campus by defining the Division of Police and Campus Safety and identifying the departments within the Division and the key areas of the Division's responsibility.

## **2. DEFINITIONS**

2.1. Constituent Institution: As defined in C.R.S. § 23-70-101(b), an institution of higher education at and within AHEC, including Community College of Denver, Metropolitan State University of Denver, and University of Colorado Denver.

## **3. POLICY**

3.1. Within AHEC there is a Division of Police and Campus Safety headed by the Chief of Police, who reports to the Chief Executive Officer and Chief Administrative Officer. The responsibilities of the Chief of Police are to direct and manage the operations of the Division, appoint department heads and other employees within the division, prepare its annual budget, be accountable for activities of the division, serve as the most senior supervisor over such departments, and other duties as assigned.

- 3.2. The mission of the Division of Police and Campus Safety is to collaborate with the Auraria Campus community to provide an inclusive, safe, and supportive environment. The top priority of the Division is to ensure that all students, staff, faculty, and visitors can learn, thrive, and grow in a safe environment. The division prioritizes collaboration with community members to balance the vibrant, exciting and diverse landscape of the Auraria Campus with the security challenges inherent in an urban epicenter.
- 3.3. The Division of Police and Campus Safety consists of the following departments:
- 3.3.1. The Auraria Campus Police Department (ACPD), headed by the Chief of Police. The ACPD has primary law enforcement jurisdiction on the Auraria Campus. The key responsibilities of ACPD include:
- Coordinate all law enforcement and security functions on the Auraria Campus to ensure safety and security.
  - Patrol the Auraria Campus.
  - Investigate crimes, present cases to the appropriate prosecuting attorneys, provide community police functions, event planning and administration.
  - Maintain and manage the Neighborhood Community Officers (NCO) Program.
  - Maintain accurate records and operational policies through LEXIPOL
  - Provide and manage a dispatch center.
  - Provide traffic control.
  - Provide building and facility security, including oversight of campus security systems.
  - Maintain daily crime logs and records of reported crimes and provide data to the Constituent Institutions for use in their Clery Act compliance.
  - Maintain and implement internal procedures for all policing activities of ACPD.
  - Maintain mutual aid and other cooperative agreements with federal, state, and local law enforcement agencies.
  - Provide presentations to the campus community on crime prevention and safety.
  - Operate a Public Safety Answering Point (PSAP) for all landlines on the Auraria Campus.
  - Oversee community outreach and education related to public safety on the Auraria Campus.

- Issue safety communications.

3.3.2. The Office of Emergency Management, headed by the Emergency Manager, who reports to the Chief of Police, focuses on management, training, and preparedness for emergency situations that may arise on the Auraria Campus. Its key responsibilities include:

- Provide a comprehensive approach to responding to emergencies that impact or have the potential to impact the Auraria Campus.
- Assign roles and responsibilities of campus entities during emergencies and create a communication structure for emergency preparedness and response.
- Describe lines of authority and organizational relationships and oversee coordination of actions.
- Create and maintain an emergency response plan to prepare the Auraria Campus community to cope with hazards that may affect safety, health, and campus operations.

#### **4. APPROVAL AND ADOPTION**

This Policy has been reviewed and approved by the Board of Directors for the Auraria Higher Education Center.

Date: December 18, 2024

Approved by: */s/ Kate Barton*  
Chairperson of the Auraria Board