



AURARIA CAMPUS POLICE DEPARTMENT
AURARIA HIGHER EDUCATION CENTER

Chief Michael J. Phibbs
Office of the Chief of Police

1201 5th Street, Suite 110
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www.ahec.edu/police

Auraria Campus Police Department **Community Advisory Board**

Mission

In an effort to increase dialogue and identify opportunities for further collaboration and enhanced partnerships around public safety, the Auraria Executives Council, in full collaboration with the Auraria Campus Police Department, has established the Auraria Campus Police Department (ACPD) Community Advisory Board. The board will be an active group of students, faculty, staff and members of the surrounding Denver community who will work collaboratively to proactively resolve issues that impact the safety and quality of life for all members of the Auraria Campus community.

Purpose

The ACPD Community Advisory Board is an independent review committee whose members are appointed by Auraria Campus partner institutions. The ACPD Community Advisory Board will make recommendations related to campus issues and concerns, community outreach programs, training, policy development, and how to help the ACPD best support the goals and initiatives of the Auraria Campus. The ACPD Community Advisory Board conducts informal reviews of policies, procedures, practices, and accountability issues. The ACPD Community Advisory Board may provide feedback on specific incidents involving the ACPD. The topics addressed by the ACPD Community Advisory Board may include issues of equity, racial justice, proportionate enforcement of laws, fiscal management, training, programs, recruitment & retention, and strategic planning. The board may also conduct research and generate new ideas or solutions for consideration by the ACPD and/or Auraria Executives Council.

Responsibilities

To carry out its duty and responsibility, the ACPD Community Advisory Board will at a minimum:

- Demonstrate ongoing and active participation and communication within the Auraria Campus community and partnerships with relevant external community organizations.
- Promote and engage in two-way communication with each member's institutional or campus constituency, advocating for their perspectives, ideas, and concerns; serving as a responsible conduit for communicating, and updating their constituency on public safety actions and decisions.
- Assume an active role in ACPD-community discussions, recommendations, and strategies to enhance both the safety and social interests of the campus community.
- Build coalitions intended to strengthen the ongoing relationships between the police and the campus community.



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- Function as part-think tank and part-action group, making recommendations to the Chief of Police of the ACPD and/or the Auraria Executives Council about relevant issues within the campus community.

Specific Member Representation

The ACPD Community Advisory Board is a representation of the students, faculty, staff of the Auraria Campus, and members of the surrounding Denver community, comprised of up to fifteen (15) members. Each institution's executive office will appoint:

- Two Students
- One Faculty
- One Staff **or** Community Member*

Since the Auraria Higher Education Center does not directly serve student constituents nor employ faculty members, AHEC will select three AHEC staff and/or community members to serve on the institution's behalf.

**Examples of a community member include, but are not limited to, any individuals from St. Elizabeth of Hungry Church, campus vendors, or individuals from the City and County of Denver.*

The executive office of each constituent institution and AHEC will approve the final membership for their organizational representation. ACPD Community Advisory Board members serve at the will of the institution and may be removed or replaced by their appointing institution at any time.

The Chief of Police of the Auraria Campus Police Department and the Chief Executive Officer of the Auraria Higher Education Center will serve as ex-officio members on the ACPD Community Advisory Board.

Application Process

Those interested in serving on the ACPD Community Advisory Board will be asked to submit an online application which can be found on the Auraria Campus website. Based on institutional affiliation, all applications will go through a review process as determined by each individual institution, and final appointees to the board will be selected by each institution's executive leadership.



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Confidentiality

Certain sensitive matters discussed by and information shared with the ACPD Community Advisory Board may be confidential, and details relating to specific response capabilities & plans and other security related matters may not be suitable for public release. Respecting this confidentiality will enable all members to share information and concerns in an open and secure setting. A non-disclosure agreement will be required of ACPD Community Advisory Board members. Any ACPD-specific information which is requested to be released or made public must go through the standard Open Records Request process.

The ACPD, in partnership with the Auraria Higher Education Center and its constituent institutions, seeks to establish a Community Advisory Board which can openly engage in diverse dialogues among its members, bringing together those with different perspectives, experiences and perceptions of public safety and campus relations. As standard practice, the ACPD will perform a non-invasive background check on those considered for membership, working with each institution to obtain any background information already gathered upon hiring, if applicable. This process and its outcomes will not explicitly preclude any individual from membership on the ACPD Community Advisory Board. Criminal history involving crimes of moral turpitude or criminal histories showing open investigations or pending prosecutions may disqualify an individual from appointment. The ACPD commits to the highest standards of integrity and confidentiality in any background or criminal history checks conducted in relation to Board membership.

Orientation

Each new member of the ACPD Community Advisory Board will be required to complete a departmental orientation course, which will be coordinated by the Auraria Campus Police Department. The basic course will consist of a 4-hour block of instruction, a diversity training session, and a 4-hour ride-along with an Auraria Campus Police Officer. The intent of the orientation is to provide each member with a basic understanding of police department responsibilities and protocols, and the campus' approach to policing and public safety, so that members have a true foundation from which to begin their tenure.

*Due to current restrictions caused by the COVID-19 pandemic, an alternative to the traditional ACPD ride-along will be established to supplement the instructional component of the training and to provide members with a view of our officers' physical scope of work on the Auraria Campus.



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Chairperson(s)

The ACPD Community Advisory Board will elect a chairperson(s). The term of this position may be reviewed and/or modified by a vote of the ACPD Community Advisory Board. If a chairperson vacancy exists, the ACPD Community Advisory Board will select a successor.

Membership Term

The term of appointment is generally two years for staff and faculty members and one year for student members, but this may be reviewed and/or modified annually by the ACPD Community Advisory Board. If an individual graduates, leaves University employment, or discontinues their affiliation with the unit or organization they represent, their membership on the ACPD Community Advisory Board will also conclude.

Meetings

Meetings will be held monthly or as the need arises, as determined by the ACPD Community Advisory Board. Meeting dates and location will be determined by members to best accomplish the ACPD Community Advisory Board goals and schedules. Electronic meeting notifications will be managed by the Auraria Campus Executive Office.

Compensation

Members appointed to the ACPD Community Advisory Board will serve without compensation from the Auraria Higher Education Center or from the Auraria Campus Police Department.

Bi-Annual Reports

The ACPD Community Advisory Board Chairperson/s will generate bi-annual community reports on the activities and status of the ACPD Community Advisory Board. The board will have the opportunity to present to the Auraria Executives Council and Auraria Board of Directors, if appropriate.

Policy Modifications

Suggested modifications to this document may be brought to the ACPD Community Advisory Board by any Auraria Campus student, staff, or faculty for review. The Auraria Higher Education Center CEO may accept, reject, modify or table such suggestions. The ACPD Community Advisory Board will review this charge on an annual basis.