

AURARIA CAMPUS POLICE DEPARTMENT COMMUNITY ADVISORY BOARD

Date: Thursday, September 9, 2021

Location: Tivoli 329 and via Zoom Conference

Call to Order: The September 9, 2021, meeting of the Auraria Campus Police Department Community Advisory Board (ACPD CAB) was called to order at 8:04 a.m.

In-person attendance: Cassy Cadwallader, Megan Cullen, Lauren Gutierrez, Nahum Kisner, Alexis Nakabayashi, Rosanna Sweeney, and Marcia Walsh-Aziz.

Zoom attendance: Elena Getto and Charles Musiba.

AHEC administrative support: Leora Joseph, ACPD Chief Michael Phibbs, and Lorraine Pollard.

Public attendance: None

Absent: Lisa Tafoya and Queen Pompee.

Approval of Minutes: Approval of the August 26, 2021, ACPD CAB meeting minutes was motioned by Marcia Walsh-Aziz, seconded by Nahum Kisner, and passed unanimously.

Public Comment: None

Chairs' Reports:

A. Open Executive Positions

Marcia Walsh-Aziz announced that she will continue as a member of the ACPD CAB but step down as secretary; Marcia will continue to post the meeting records online and will provide a one-month transition period to assist the new secretary whose primary duties include preparing meeting agendas and coordinating the meeting minutes with Lorraine Pollard.

Megan Cullen indicated that there are two options to fill the open position: (1) Members indicate interest in the position via email and a vote is held at the next meeting or (2) The Bylaws provide that executive members may be elected when a position is open and that were a secretary to be elected it would be a short-term assignment as opposed to meeting-by-meeting. Members will vote at the next meeting on either a new secretary or how to proceed to fill the position.

B. Open Member Positions

Megan Cullen announced that Katelynn Dugan stepped down from ACPD CAB effective September 8, 2021. As this position is an at-large community member, the board will advertise the opening and collect applications, the Auraria Higher Education Center's Chief Executive Officer has the authority to select the candidate to fill the position from the applications

Megan Cullen indicated that three applications have been received for the open Community College of Denver position—two from CCD staff and one MSU Denver student.

A discussion followed regarding the potential reasons members of the campus community may be reluctant to serve on the board. Megan Cullen indicated that a vote will be held at the next board meeting as to an adjustment to once monthly board meetings with sub-committee work conducted on the off-weeks.

C. Meeting Agendas

Megan Cullen shared that concerns have been expressed regarding transparency as meeting agendas are determined. Megan clarified that anybody can suggest an agenda item via email or by dropping a note in Teams.

Leora Joseph clarified that meetings to conduct routine administrative business, such as establishing an agenda, do not fall under the open meeting requirements; however, if a discussion begins to address the business of the ACPD CAB and two voting members are present, all of the open meeting requirements then apply. Leora noted that open meeting law is very broad but for this board, which is advisory and not decision-making, we should embrace the law and provide transparency to the fullest, possible extent.

Subcommittee Reports:

A. Policy and Procedural Review

Lauren Gutierrez shared that the subcommittee is now meeting on Thursdays. Marcia Walsh-Aziz indicated that they are working to clarify the process for soliciting new ACPD CAB members, including evaluation and selection criteria, to ensure that the process is consistent as new positions are filled.

B. Community Outreach

Cassy Cadwallader indicated that the sub-committee is reviewing past events, exploring future opportunities to engage with the campus community, and considering the extent to which the police department should be involved in events.

Discussion followed, resulting in the conclusion that ACPD CAB may attend campus events, host events independently, and may also co-host events with the ACPD. It was noted that current campus-wide event policies may help to clarify any rules regarding event sponsors, participants, marketing, etc. when using campus event space.

Charles Musiba emphasized that the ACPD Community Advisory Board is not an extension of ACPD, but is charged with understanding the issues and then helping to bridge communities and aid in the healing process. Nahum Kisner reminded members that the goal is to provide opportunities for people to talk freely about their concerns and that the main focus should be on creating events where organic conversation can happen.

C. Marketing and Communications

Megan Cullen shared that currently open ACPD CAB positions are being advertised.

Information Items

A. Anti-Racism Training

Megan Cullen reminded members that the first training session is scheduled for October 20 and members should stay tuned for scheduling the remaining two sessions.

B. Budget

Megan Cullen shared that the board will discuss the budget at its next meeting on September 23, vote on October 7, and is scheduled to present the proposed budget to the Auraria Board of Directors for its consideration on October 20.

C. Meeting with SACAB

Megan Cullen indicated that the board has reached out to schedule time to meet with the student advisory board and await SACAB's response.

D. Co-Responder Program

Members discussed how to collect questions from the campus community about what they would like to know about the co-responder program, which could then be addressed by Scott at a future ACPD CAB meeting.

Chief Phibbs provided an update, sharing that Scott is actively engaged with ACPD as a first responder on a regular basis. Scott has indicated to ACPD that about 30% of his work is with non-affiliated persons on campus, student engagements have increased as students return to campus, and that many referrals are made to the Solutions Center for assistance with housing, food and counseling services. As Scott is prohibited from driving an ACPD vehicle, alternative transportation is being explored. Overall, ACPD is happy with how the co-responder program is evolving.

Action Items: Members voted unanimously to move the public comment opportunity to the end of ACPD CAB meetings.

Board Comments/Announcements: Sub-committee reports may be submitted with proposed agenda items for distribution to members prior to board meetings to provide members with an opportunity to consider the issues and to streamline board discussions.

Proposed Agenda Items for Future Meetings: None

Adjournment: The meeting was adjourned at 9:18 a.m.